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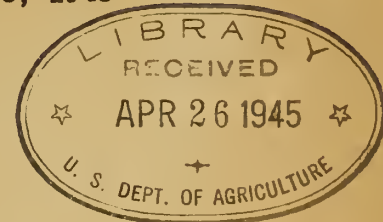
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UNITED STATES DEPARTMENT OF AGRICULTURE
Food Distribution Administration
Washington 25, D. C.

August 23, 1943

SPECIAL COMMODITIES BRANCH MEMORANDUM No. 13

Supplement H



To: All Divisions and Sections, Special Commodities Branch

From: H. C. Albin, Chief, Special Commodities Branch

Subject: Statements of Policy, Administrative Rulings and Interpretations of Food Orders

A memorandum from the Director referring to communications in respect to Food Orders reads as follows:

"In the future all statements of policy, administrative rulings and interpretations shall be submitted to the Deputy Director in charge of order administration for clearance prior to issuance.

Because of the importance of maintaining adequate public relations with the various persons and industries affected by food orders, it is necessary that they be apprised of all statements of policy, administrative rulings and interpretations concerning the operation of food orders.

It is the function of the Marketing Reports Division to serve as a focal point for the dissemination of such information to the trade and the general public. Obviously this division cannot do this effectively unless it is notified when such actions are taken by the branches. It shall, therefore, be the responsibility of each order administrator, upon approval of any statement of policy, administrative ruling or interpretation of his order by the Deputy Director in charge of order administration, to notify immediately the Marketing Reports Division."

In order that the procedure as outlined may be made effective, each order administrator of this Branch will, immediately upon approval by the Deputy Director of one of the above actions, forward the necessary information to the Authorities and Procedures Section of the Special Commodities Branch. It will be the responsibility of that section to notify the Marketing Reports Division of any such actions taken by this Branch.

H. C. Albin

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